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| <p>Home Team / Responsibilities</p> | <ol style="list-style-type: none"> 1. Will occupy the dugout along the 1st base line. 2. Take Batting Practice: <ul style="list-style-type: none"> • At Fred Crabtree, in the batting cage next to the dugout • At Brown's Chapel and Reston North, on the field up to 30 minutes before to scheduled start 3. The outfield is to be used for warming up - throwing, running, stretching, etc. 4. Will have the infield for 10 minutes - 30 minutes prior to the scheduled start time. 5. Home team's Game Changer and pitch count will be considered official. 6. Run the scoreboard. Controller location: <ul style="list-style-type: none"> • At Fred Crabtree, in the snack shack • At Brown's Chapel 1, in the storage bin 7. Prepare the field for play. (Field Crew should start 30 minutes before the scheduled start.) <ul style="list-style-type: none"> • Removing tarps and place along fence in foul territory between 3rd base and the Left Foul pole. Do not hang on fence. • Confirm bases are set to 60 ft, the closer of two options. Confirm pitching rubber is set at 46 feet, the closer of two options. • Line the baselines and batter's box. Chalk can be found in the storage bin in the dugouts. • Minimal raking. Rake WITH the baselines, not toward the grass. • Address holes on pitching mound if needed. Use tamp and water if needed. • Spray paint foul lines if needed. The paint sprayer can be found in the shed. 8. After the game, return scoreboard controller (at Fred Crabtree, please plug in the charger) and pick up all trash in the dugouts and bleachers. Take full rolling trash cans to pickup area at FC. |
| <p>Visiting Team / Responsibilities</p> | <ol style="list-style-type: none"> 1. Will occupy the dugout along the 3rd base line. 2. Take Batting Practice in one of the batting cages: <ul style="list-style-type: none"> • At Fred Crabtree, in cages behind Field 1 outfield fence • At Brown's Chapel, in cage next to Field 2 in right field. 3. The outfield is to be used for warming up - throwing, running, stretching, etc. 4. Will have the infield for warmups for 10 minutes - 20 minutes prior to the scheduled start time. 5. If field needs work due to rain, away team is responsible for assisting the home team in preparing the field for play. 6. Run Game Changer, however home team is official. 7. Responsible for staffing the snack shack at Fred Crabtree 8. After the game: <ul style="list-style-type: none"> • Drag the field. Rake along baselines. Rake WITH the baselines, not toward the grass • Fix holes in mound and replace the mound and home plate tarps • Make sure the shed, storage bin and snack shack are closed and locked • Pick up all trash in the dugouts and bleachers • Turn off all field lights |
| <p>Scoreboard</p> | <p>Fred Crabtree: The scoreboard controller is in the Snack Shack. It should be resting in the charger and be ready for both games. To begin, press start new game.</p> <p>At Brown's Chapel 1: the scoreboard controller is in a black case in the storage box. Use the extension cord to plug into the outlet located outside the entrance to the first base dugout.</p> |
| <p>Lights</p> | <p>The field lights will not turn on till a designated time set by the county, which is 6:30 or 7pm.</p> <p>At Fred Crabtree, when facing the shed, immediately to your left is the power and switches for the field lights and scoreboard. Unlock the two boxes facing the shed, turn on both sets of switches. Once the lights are turned off, emergency lighting will stay on for approximately ten minutes.</p> <p>At Brown's Chapel 1, the field light and scoreboard switch box are located outside the first base dugout.</p> |

If you have questions or require additional assistance, please contact your [Division's Commissioner or Field Commissioners: Jay Unverzagt \(719-963-4871\) or Brian Donohue \(703-786-3326\)](#)